

Certificate Program Timing Outline Example

Title: Nutrition and Dietetics 3.0

Course Author: Samantha Love, RDN

Start Date of Enduring Components: March 1, 2024 – April 3, 2024

Date of Live Components: April 4, 2024 – April 5, 2024

Summative Assessment: Test must be completed between April 5, 2024 - April 19, 2024

Live Activity Location (if applicable): Chicago, IL

Enduring Components (March 1, 2024 – April 3, 2024):	
Material:	CPE Content Contributor
Book Review	
Recorded Video Review	Dr. Kelly
Formative Assessment	
Total Minutes:	840 minutes

Live Components Day 1 (April 4, 2024 – April 5, 2024):

April 4, 2024			
Time:	Session Title:	Speaker(s):	Total Minutes:
9:30 – 10:00 am*	Welcome and Intros	Jane Doe, MS, RD	N/A
10:00 am – 11:00 am**	Break out Room #1: "Short Term Complications of Uncontrolled Diabetes in School Aged Children"	John Smith, RD	60 minutes
	Break out Room #2: "Benefits of Cooking with Youth"	Robert Sample, MBA, RDN	
11:00 am – 12:00 pm**	Break out Room #1: "Long Term Complications of Uncontrolled Diabetes in School Aged Children"	John Smith, RD	60 minutes
	Break out Room #2: "Benefits of Cooking with Youth Part 2"	Robert Sample, MBA, RDN	
12:00 – 12:30 pm*	Lunch	N/A	N/A
12:30 – 1:30 pm	"Is your Child a Picky Eater or a Problem Feeder?"	Cindy Jones, APN	60 minutes
1:30 – 2:00 pm	Formative Assessment	All Speakers	30 minutes
2:00 pm – 2:30 pm*	Closing and Wrap-Up	Jane Doe, MS, RD	N/A
		Total Minutes Day 1:	210 minutes

Live Components Day 2 (April 4, 2024 – April 5, 2024):

April 5, 2024

Time:	Session Title:	Speaker(s):	Total Minutes:
9:30 – 10:00 am*	Welcome and Intros	Jane Doe, MS, RD	N/A
10:00 am – 11:00 am**	Track #1: "Carbohydrate Counts in School Aged Children"	John Smith, RD	60 minutes
	Track #2: "Importance of School Nutrition Programs"	Robert Sample, MBA, RDN	
11:00 am – 12:00 pm**	Track #1: "Carbohydrate Counts in College Students"	John Smith, RD	60 minutes
	Track #2: "Importance of School Nutrition Programs Part 2"	Robert Sample, MBA, RDN	
12:00 – 12:30 pm*	Lunch	N/A	N/A
12:30 – 1:30 pm	"How to Implement What We've Learned Into Practice"	Cindy Jones, APN	60 minutes
1:30 – 2:00 pm	Q&A	All Speakers	30 minutes
2:00 pm – 2:30 pm*	Closing and Wrap-Up	Jane Doe, MS, RD	N/A
		Total Minutes Day 2:	210 minutes
Total minutes of live event:	420 Minutes		
*Please note, time for Welcomes/Introductions, Meals, Breaks, and Closing/Wrap-Up does not count towards total CPEUs. All hours are awarded for learning time only.			
**For concurrent sessions, the time is only counted once as practitioners cannot attend more than one live event at the same time. For example, if there were 3 sessions from 12 - 1 pm, this would count as 1 CPE vs. 3 CPEs			

	Total Minutes:	
Enduring Activity Components:	840 minutes	
Live Activity Components:	420 minutes	
Summative Assessment:	60 minutes	
	Total Estimated Minutes:	1,320 minutes (22 CPEUs)

Note: Total CPEUs will be determined by the **average** of the three expert reviewers' estimated time to complete the product.